

Constitution of a small Community Interest Company limited by guarantee.

Helping Hooves Derbyshire C.I.C.

1, Name.

The Company shall be known as Helping Hooves Derbyshire C.I.C.

2, Purpose of the company.

To provide Peer led support and development to the community using positive reinforcement training and animal interactions. Through groundwork, horsemanship, mindfulness and meditation, Therapeutic gardening and other wellbeing activities connected to nature and wellbeing including bushcraft and conservation.

To build a non judgemental safe space for mental wellbeing, peer support and force free behaviour coaching, In a recovery focussed professional manner.

To teach new skills and grow confidences and overcome anxiety, depression and related conditions. To build on recovery and wellbeing in nature and to support those with mental and physical wellbeing concerns and issues.

To support the community through partner organisations to provide support and opportunities to people of all ages.

To provide a safe space with trained and supportive peer advocates and a network of regulated and professional signposted referral pathways where appropriate.

To safeguard all community members at all times in a compassionate and professional manner.

3, Trustees

The company will be managed by a board of trustees who are appointed by consensus of the sitting committee and ratified at the A.G.M

All trustees accept the constitution upon agreement of their appointment and re adopt it at the following AGM .

4, Carrying out the purposes

In order to carry out the purposes of the company, the trustees have the power to:

a, Raise funds, receive grants and donations and authorise appropriate trade of the companies activities.

b, Apply funds to carry out the work of the company.

c, Co-operate with and support other companies and charities with similar aims and values in the community.

d, Do anything that is lawful and necessary to carry out the purpose of the company.

5, Membership

The company shall have a membership. Only named directors may be members.

6, Annual General Meeting (A.G.M)

An Annual General Meeting will be held every year with 14 days published notice of the meeting and its agenda.

The meeting must be quorate to be deemed an AGM, if the meeting is not quorate then the meeting will be adjourned to a later date unless that meeting be so late in the year that it does not meet the first obligation of being held inside a calendar year.

In the instance of the last possible date for the meeting being inquorate, members may be invited to be voted in as a trustee for the purpose of that meeting.

All members will be invited to the AGM and may speak and have voting rights.

All members will be invited to add to the agenda and to move a motion to be voted upon by the trustees.

Trustees will elect a Chairman, Vice Chairman and Treasurer and Secretary at the AGM and the position will be held and re elected at the following AGM or in the event of a trustee stepping down from the committee, by appointment of a special meeting called to specifically deal with the vacancy.

7, Trustee Meetings

The company will hold at least three trustee meetings in a calendar year.

Minutes of the meetings will be taken, distributed to all members and trustees and kept by the company for the life of the company.

At least 4 members must be 'present' at a meeting, this can be a virtual presence if they are not in the geographical area, via Skype, Zoom or similar dial in service.

Any conflict of interest must be declared at the start of the meeting by trustees.

Up to two additional trustees can be appointed in any one period to allow for business continuity, these temporary trustees term of office will end at the following AGM.

8, Money and Property

Money and property can only be used for legal company purposes.

Trustees will hold monthly updated accounts; these accounts can be viewed by any request at an appropriate time. The accounts will not be replicated, except for the purposes of informing members and trustees at trustee meetings.

Members may be employed through legal contract to provide legitimate employed services of peer support facilitator where the position is named (Lead facilitator for GRID and Active Communities service agreement contracts), agreed and contracted by the board of trustees. These roles must be agreed by the whole committee before commencement of the contract.

No other member or trustee can claim or receive any moneys or property from the company except in the event of reasonable refund of out of pocket expenses and only if ratified by the whole committee.

Any income, through trade or grant funding must be used for legitimate business expenses. Any 'profit' after end of year accounts are filed is to be reinvested in service, improvement of groups equipment, welfare standards for animals or premises. Or donated as a lump sum to the mental health support community of Derby and Derbyshire via a beneficiary donation to a recognised organisation dedicated to mental wellbeing awareness, support and suicide prevention as outlined in our asset lock.

Money must be kept in the business bank account, capital spend must be released by two signatories of the bank account. All expenditure records must be kept. a 'petty cash' and card transaction account may be held, expenses from which must be recorded and use must be limited to business purposes.

9, General Meetings

If the trustees wish to change the constitution, or wind up the company, a general meeting must be called and the meeting must be quorate when the decision is taken.

Members and trustees must be given 14 days notice of this meeting and its purpose.

All decisions require a two thirds majority and minutes must be kept.

10, Winding up and asset lock

Any money or property (with the exception of livestock which is loaned to the company from private individuals) must be (sold and) donated to a charity or company with similar aims purposes to Helping Hooves Derbyshire C.I.C within the area of Derby, Derbyshire.

The trustees hereby name The Will Garvey Foundation as their sole beneficiary in the event of the company wind up.

Changes to the Constitution

Any change must be made only through a General or Annual General Meeting. No change can be made that would stop the company functioning as a C.I.C. or C.I.O

A General meeting can be called by written request from the majority of members or trustees.

11, Indemnity

The company will at all times hold appropriate indemnity cover for the purposes of the business and public liability for all equine stock.

Details of this indemnity cover must be made available to anyone who wishes to see it.

12, Converting to a CIO


The company may be at any time in the future considered as a transfer to CIO (Charitable Incorporated Organisation) by the trustee committee.


The decision must be agreed by three quarters of the trustees . and must be made through a called

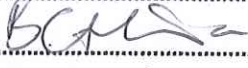
General or Annual General meeting
In the event of conversion a new constitution must be agreed.


13, Trustee Agreement.


This constitution is agreed by the following trustees and adopted by them on November 4th 2022


Bridget Adams – Shaw 


Darren Adams - Shaw 

Barbara Harrison 

Lucie Palfree 

Molly Jones 

Daniel Austin 

Sharon Andrews 

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